

ASQ 0407 Officer Nomination Form

Section Officers for 2012-2013

(Term begins July 1, 2012)

www.asqottawa.ca

Nominations Close Date: March 5, 2012

Please note: All fields below must be completed to be a valid nomination. Please also read the requirements at the end of this form.

Candidate's Name: _____ **Membership #:** _____ **Member since:** _____

Address:

Tel: _____ **E-mail:** _____

For the position of: (Select 1 position only)

Section Chair _____ **Vice-Chair** _____ **Secretary** _____ **Treasurer** _____

Biography and Qualifications: (an attached separate document with reference to it in the space below is both acceptable and preferred – please note that this will be published to the membership and on the Web Site)

Please include a brief biography (1 – 2 paragraphs) and highlight any relevant work done as a volunteer (either with ASQ or other organizations)

Candidate's Primary Objectives: (an attached separate document with reference to it in the space below is both acceptable and preferred – please note that this will be published to the membership and on the Web Site)

Please highlight goals, objectives and/or ideas that you would like to see the section implement in support of our members and community.

Candidate Commitment:

If elected as an Officer of ASQ Ottawa Valley Section 407, I agree to fulfill, to the best of my ability, the responsibilities and duties of the respective officer role in accordance with the **Section Operating Agreement** of the Section and the respective **Officer's role description** (see www.asqottawa.com/governance/). I commit to contribute the required time and energy by attending and fully participating in, Section Member Leader/Executive meetings and planning sessions, and Section meetings and events.

I further commit to work with the Member Leaders and its Committees to implement the Section's Quality Management Plan.

Date: _____ **Signature of Candidate:** _____

Nominator's Name: _____ **Signature:** _____ **Membership #:** _____

Nominator's Name: _____ **Signature:** _____ **Membership #:** _____

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Return completed nomination form to Nomination Chair:

1. By Postal Mail:

ASQ Ottawa Valley Section 407
PO Box 6065
Station "J"
Ottawa Ontario K2A 1T1

2. By Email:

nominations@asqottawa.com

NOTE: if submitting by email please put 'ASQ0407 Officer Nomination' in the email subject line.

6.0 Election Of Officers

- 6.1 The section chair, with the approval of the Leadership Committee, will appoint the members of the section nominating committee. This committee will call for nominations from the general section membership at least 30 days in advance of the presentation of their nominees. The nominating committee will nominate, at a minimum, one eligible candidate for each elected position. Nominations from the general section membership will require the submission of a nomination petition to the section secretary prior to the date published. The minimum number of required petition signatures from Regular Members varies based on section size, and is the lower of at least four percent of Regular section members (based on the previous year's June section membership) or 10 members.
- 6.2 If there is not more than one nominee for an elected position, the nominee will be declared elected by acclamation at the next regular meeting of this section. Any contested positions will be resolved through an election. Such election will be conducted in the manner deemed appropriate by the Leadership Committee (i.e., by regular mail, electronic mail, by ballot at a section meeting, etc.). The nominee with a plurality of the votes of the members will be declared elected. Elections must be held no later than a date that is certain to meet the requirements specified in the Society Policies.